Speaking
Procedure, Script and Materials

Time: 20 minutes

You now have 10 minutes to prepare the picture story

• You may use a non-electronic dictionary.
• You must not speak to the other candidates.
• You may make notes but do not read aloud from the notes in the test.
• You may take this sheet of paper and your notes into the examination.
• In the test, give your notes to the examiner when asked.
Outline of the Speaking Test

Before the Speaking Test the candidate has ten minutes preparation time. In the preparation room the candidate receives a Test Entry Form and a Presentation Topic Sheet. While preparing the presentation, candidates are allowed to use a non-electronic dictionary. The Speaking Test involves two examiners: the Interlocutor, who administers the Speaking Test, and the Assessor, who evaluates the candidates’ performance. There are usually two candidates examined together, but exceptionally there may be three.

This test has three tasks:

<table>
<thead>
<tr>
<th>Task</th>
<th>Timing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Interview</strong></td>
<td>2-3mins.</td>
</tr>
<tr>
<td>• The candidates talk to each other.</td>
<td></td>
</tr>
<tr>
<td><strong>2. Presentation &amp; Discussion</strong></td>
<td>2 mins.</td>
</tr>
<tr>
<td>• Candidate A gives a presentation</td>
<td></td>
</tr>
<tr>
<td>• Candidate B starts a short discussion with Candidate A on the previous presentation topic</td>
<td>1 min.</td>
</tr>
<tr>
<td>• Candidate B gives a presentation</td>
<td></td>
</tr>
<tr>
<td>• Candidate A starts a short discussion with Candidate B on the previous presentation topic</td>
<td>1 min.</td>
</tr>
<tr>
<td><strong>3. Discussion</strong></td>
<td>3-4 mins.</td>
</tr>
<tr>
<td>• The Interlocutor gives you four pictures on a theme to discuss with the other candidate(s).</td>
<td></td>
</tr>
</tbody>
</table>

Together with the welcome, setting up of tasks and closure, the Speaking Test will be no longer than 17 minutes. The Interlocutor will speak from a script you can see on the following pages.
Speaking: Interlocutor’s scripts

Welcome (maximum 30 seconds)

Good morning / afternoon / evening.

My name is <name> and this is my colleague <name>.

Have you got your test entry forms?

>>> candidates hand over forms <<<

Please also give me the tasks and your notes. I’ll return these to you later.

>>> candidates hand over forms <<<

Task 1: Interview (2 minutes plus instructions)

So you are <candidate A name> and you are <candidate B name>?

Do you know each other?

If yes >>>

Ask questions to find out and compare what things you have in common and what is different in your lives.

If no >>>

Please ask questions to find out more about the other person.

If conversation needs encouragement >>>

Please discuss with each other what have been the most enjoyable and the most difficult things about learning English.

Task 2: Presentation (6 minutes plus instructions)

In this part of the test, you are both going to give the presentation you prepared earlier.

>>> The Interlocutor gives Candidate A the topic list with the notes that he/she prepared before the exam <<<

Which statement have you decided to talk about?
Good. *Candidate B name* I’d like you to listen, and take notes. You may ask questions and make comments after the presentation.

*Candidate A name*, you may use your notes but please do not read aloud from them. You may start when you are ready and I will stop you after about two minutes. All right?

You have 30 seconds to look through the information and your notes.

>>> 30 seconds - The candidate looks through his/her notes. <<<

>>> 2 minutes - The candidate gives his/her presentation using the notes <<<

Thank-you *Candidate A name*. *Candidate B name*, you may make any comment, or ask any questions now.

>>> During the discussion as far as possible, the Interlocutor allows the candidates to discuss together. If necessary he/she uses appropriate phrases to move the discussion forward <<<

Do you agree?

Which points do you agree / disagree with?

Would you add any points to the argument?

In your experience are the same things true / correct?

>>> 1 minute <<<

>>> The Interlocutor gives Candidate B the topic list with notes that he/she prepared before the exam <<<

Thank you. Now *Candidate B name* it’s your turn. Which statement have you decided to talk about?

Good. *Candidate A name* I’d like you to listen, and take notes. You may ask questions and make comments after the presentation.

*Candidate B name*, you may use your notes but please do not read aloud from them. You may start when you are ready and I will stop you after about two minutes. All right?

You have 30 seconds to look through the information and your notes.

>>> 30 seconds - The candidate looks through his/her notes. <<<
>>> 2 minutes - The candidate gives his/her presentation using the notes <<<

\[\text{Thank-you} \ <\text{Candidate B name}>. \ <\text{Candidate A name}>, \ you \ may \ make \ any \ comment, \ or \ ask \ any \ questions \ now.\]

>>> 1 minute <<<

\[\text{Thank-you}\]

**Task 3: Collaborative Task** (usually 3 minutes; max 4 minutes)

\[\text{For the final part of the test you are going to talk with each other about a task I will show you.}\]

\[\text{I'm just going to listen. Remember, we are interested in your skills at listening, responding and negotiation as well as your ability to speak.}\]

>>> The interlocutor picks up a Topic Sheet and places it in front of the candidates <<<

\[\text{Please look at the topic sheet.}\]

>>> Interlocutor reads instructions from sheet <<<

\[\text{When you are ready please start.}\]

>>> 3 minutes - Candidates discuss topic <<<

\[\text{Thank you. That is the end of the test.}\]

\[\text{Good bye. Have a nice weekend / day / evening.}\]
**Task 3 – A**

**A History of Popular Music**

You have been asked to find photographs for the cover of a book called ‘A History of Popular Music’. Look at these pictures.

**First**, look at each picture one by one and decide which aspects of Popular Music or its History it portrays.

**Then**, think of other images you could include.

**Finally**, try to decide which images would be the most appropriate and why.
Task 3 – B

A Life Remembered

You have been asked to recommend photographs for the front cover of a book called ‘A Life Remembered’. The book is a collection of short stories by older people recalling their lives when younger. Look at the pictures below.

First, look at each picture one by one and decide which memories or events it illustrates.

Then, think of other images you could include.

Finally, try to decide which images would be the most appropriate and why.
CANDIDATES’ PREPARATION MATERIALS

Presentation topics for Candidate A:
(10 minutes to prepare a 2 minute talk)

Choose ONE of the following two statements and prepare a 2 minute presentation on the topic.

A1 Social inequality is inevitable.
A2 Family life is disappearing.

• You can agree or disagree with the statement - but keep to the topic.
• You may use a non-electronic dictionary.
• You must not speak to the other candidates.
• You may make notes but do not read aloud from these notes in the test.
• Take this sheet of paper and your notes into the examination.
• In the test, give your notes to the examiner when asked.

You now have 10 minutes to prepare your presentation, organise your thoughts and make notes on a separate sheet.

Somebody will take you to the test room when it is your turn.

Presentation topics for Candidate B:
(10 minutes to prepare a 2 minute talk)

Choose ONE of the following two statements and prepare a 2 minute presentation on the topic.

B1 Privileged children have better chances for more successful lives.
B2 Well-off people should not enjoy life while other people are starving.

• You can agree or disagree with the statement - but keep to the topic.
• You may use a dictionary.
• You must not speak to the other candidates.
• You may make notes but do not read aloud from these notes in the test.
• Take this sheet of paper and your notes into the examination.
• In the test, give your notes to the examiner when asked.

You now have 10 minutes to prepare your presentation, organise your thoughts and make notes on a separate sheet.

Somebody will take you to the test room when it is your turn.